

INFECTION CONTROL INSTRUCTIONS

EXPLANATION: Bay Area Hospital has taken steps to minimize the risk of spreading infectious diseases inside of the hospital. Whenever possible, it is highly encouraged that outpatient specimens be collected at the physicians' offices and send the specimen to the Lab. However, in the event that the patient must be sent to BAH, we ask physicians' offices, patients and hospital personnel to adhere to the following responsibilities and instructions to reduce the risk of spreading infection and expedite the collection process for the patient. We thank you in advance; your cooperation is greatly appreciated!

PHYSICIAN'S OFFICE RESPONSIBILITIES:

1. ***** MASK PATIENT *****
2. **PATIENT MUST REPORT TO THE RECEPTION DESK - DO NOT SEND PATIENT TO LAB**
3. Complete appropriate Lab form including physician's signature.
4. Call BAH Lab at 541-269-8071 to schedule an appointment prior to sending a patient. Please let Lab staff know which test you will be ordering, as this determines the placement of the patient once they arrive at the hospital. Be aware we may need an hour or more to make the arrangements necessary for the protection of our staff and community.
5. Fax the Lab requisition & billing demographics to the Lab at 541-269-8507.
6. Give patient a copy of this form and Lab requisition.

PATIENT'S RESPONSIBILITIES:

1. ***** WEAR MASK *****
2. **GO TO THE ADMITTING RECEPTION DESK—DO NOT GO TO LAB.**
3. Give the Lab form and this form to the receptionist.
4. The specimen will be collected by a nurse or phlebotomist. Unforeseen patient workload may delay collection of your specimen.